

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Shelton, Andrew](#)  
**Cc:** [Fletcher, Richard](#); [Heysel, Garrett](#)  
**Subject:** History of Art 4016  
**Date:** Thursday, November 14, 2013 12:43:22 PM

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Dear Andy,

On Tuesday, November 12, the ASC Arts and Humanities Panel reviewed a new course proposal for History of Art 4016.

The course was *approved with 2 contingencies and 4 recommendations*:

- Sample syllabus “Masculinity and Maleness in 19<sup>th</sup>-Century French Art”
  - Contingency: Standard statement about disability services and statement on academic misconduct need to be added at end of syllabus. See <http://asccas.osu.edu/curriculum/asc-syllabus-elements>
  - Recommendations:
    - P. 2: “Grading”: Progress report worth 10%. Does that refer to the “brief 5-minute progress report” on one’s research mentioned on p. 1?
    - P. 2: “Grading Scale”: Remove D-: It is not a grade at OSU.
    - Schedule starting on p. 3: Add dates for topic approval by professor (end of third week of classes) and progress report on research (second of sixth week of classes). Those activities are listed on p. 1 under “Requirements” but are not included in the schedule of activities.
- Sample syllabus “Medieval Art and the Body”
  - Contingency: Please provide description of graded assignments. In particular, no information is provided on: reading presentations (worth 10%), two critical response essays (worth 20%), and research bibliography (worth 10%).
  - Recommendation: P. 1: Course goals and objectives state that students will produce a “fully annotated, 15-20 page research paper.” However, course reading and website section gives expectation of “10-12 pages, submitted with full scholarly apparatus.” This seems to be an inconsistency.

I will return the course in a minute via curriculum.osu.edu to enable the department to make the necessary changes.

Should you have any questions about this feedback, please do not hesitate to contact Richard Fletcher, Chair of the ASCC A&H Panel (cc’d on this e-mail), or me.

Best,  
Bernadette

Bernadette Vankeerbergen, Ph.D.

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